



Pupil Leadership Team

Job Descriptions

Head Boy/Head Girl:

- Oversee prefects and college Captains/Vice-Captains – managing and monitoring duty rotas
- Chairing regular meetings of the PLT
- Liaise with other schools
- Represent the school at events
- Speak to perspective parents/pupils/staff
- Organise Year 8 end of year celebrations
- Oversee 2 sub-committees of school parliament
- Liaise with school parliament and senior staff on decision making for the future of the school
- Contribute to the Insider
- Be involved with celebration assemblies
- Mentor other pupils
- Weekly lunchtime supervision duty (one day a week)

Captain/Vice Captain:

- Oversee college – working alongside College Leaders and Pastoral Managers
- Do weekly points presentations in assemblies
- Present certificates to college
- Represent the school at events
- Monitor tutor groups by doing learning walks and pupil voice
- Responsible for taking ideas of pupils forward
- Support college organisation for sports day and house matches
- Support pastoral managers by mentoring younger pupils
- Sit on a school parliament sub-committee
- Liaise and support Head Boy/Girl and parliament
- College displays and noticeboards
- Weekly lunchtime supervision duty (one day a week)
- Attending regular meetings of the PLT

Prefect:

- Represent the school as an ambassador
- Help ensure the smooth running of the school
- To mentor younger pupils
- To be part of the pupils voice
- Conduct tours of the school for perspective pupils/staff
- Weekly lunchtime supervision duty (one day a week)
- Attending regular meetings of the PLT

How to Apply:

You need to click on the link which corresponds to the job you want to apply for. You need to answer the questions on the Microsoft form and submit your answers. Please make sure to identify your full name, college and tutor group and answer the questions as detailed as you can.

Please Note:

You are welcome to apply for more than one position but these **must** be through separate Microsoft Forms.